

IPC/243/11

इन्द्रप्रस्थ महिला महाविद्यालय
(दिल्ली विश्वविद्यालय)

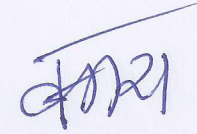
सं. IPC/Accounts/2018/66/08

14 अगस्त 2018

सूचना

सभी कर्मचारियों और पेंशनभोगियों से अनुरोध है कि निर्धारण वर्ष 2019-20 के लिए आयकर की गणना हेतु, वित्तीय वर्ष 2018-19 के लिए आयकर में छूट/कटौती का दावा करने के लिए संलग्न प्रोफार्मा में विवरण प्रस्तुत कर दें।

नियमानुसार आवश्यक कर कटौती हेतु, उपर्युक्त सूचना 10 सितम्बर 2018 तक कार्यालय में प्रस्तुत कर दी जाए।



(डॉ. बाबली मोइत्रा सराफ)
प्राचार्या

प्रति :

- सभी सूचना पट्ट
- स्टाफ रूम
- महाविद्यालय की वेबसाइट

**INDRAPRASTHA COLLEGE FOR WOMEN
UNIVERSITY OF DELHI**

**Information relating to any other income except salary/pension and for
claiming income tax rebate/deductions for the Financial Year 2018-19**

S. No.	Particulars	Total Amount (in Rs.)	Remarks
1.	Any other income (other than Salary/Pension)		
2.	Rent paid per month for HRA exemption (Sec. 10(13A)) If yes, please submit prescribed undertaking also (Page No.2)		
3.	Payment of Home Loan Interest (if eligible) (Sec. 24)		
4.	Repayment of Home Loan (Principal amount only) (Sec. 80C)		
5.	Life Insurance Premium (other than deducted from salary)		
6.	Tuition Fee (Sec. 80C)		
7.	Notified Mutual Fund referred to u/s 10(23D)		
8.	NSC/NSS/Sr. Citizen Saving Scheme (Sec. 80C)		
9.	Public Provident Fund (PPF) (Sec. 80C)		
10.	Health Insurance Premium (Sec. 80D)		
11.	Donation to certain funds/ institutions (Sec. 80G)		
12.	Deduction for disabled employee (Sec. 80U)		
13.	Any Other		

I hereby certify that the information given above is complete and correct.

Date _____

(Signature)

Name: _____

Designation: _____

Department: _____

Contact No.: _____

UNDERTAKING

I, _____ (*name*) hereby undertake:

1. that I am currently living as a tenant in _____
_____ (i.e. my residential address).
2. that I am paying rent Rs. _____ per month, to the owner/landlord of the above mentioned property/ house.
3. that the said rent i.e. Rs. _____ per month is being paid by me only and therefore, I am claiming rebate for the same under the Income Tax Act, 1961 and nobody else will claim for the said rebate.
4. that the Drawing and Disbursing Officer will be free to make any enquiry as he deems fit for the purpose of satisfying himself that I have incurred actual expenditure on payment of rent.
5. that if any discrepancy/ deviation is found at a later stage relating to computation of income and tax thereon due to said rebate/ deduction/ exemption, I will be held liable for the same and the College will not be responsible for the same.

PAN of landlord/ owner of the property/house: _____

Date _____

(Signature)

Name: _____

Designation: _____

Department: _____

Contact No.: _____